** Risk Assessment**

 **COVID 19 – updated July 2021- Step 4 of government roadmap**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **What are the hazards?** | **Who might be harmed**  | **Controls Required** | **Additional Controls** | Action by who? | Action by when? |
| Spread of Covid-19 Coronavirus | * **Staff**
* **Visitors**
* **Cleaners**
* **Contractors**
* **Drivers**
* **Vulnerable groups – Elderly, Pregnant workers, those with existing underlying health conditions**
* **Anyone else who physically comes in contact in relation to the college**

**Daily Temperature Checks** | **Hand Washing*** Hand washing facilities with soap and water to continue as best practise.
* Stringent hand washing to continue as best practise.
* See hand washing guidance.
* <https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/>
* Drying of hands with disposable paper towels.
* <https://www.nursingtimes.net/news/research-and-innovation/paper-towels-much-more-effective-at-removing-viruses-than-hand-dryers-17-04-2020/>
* Gel sanitisers in any area where washing facilities not readily available

Temperature checks of all staff, learners and visitors will be taken and recorded before entry into college can be granted. **Cleaning**Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, reception area using appropriate cleaning products and methods. **Wearing of Gloves**Where Risk Assessment identifies wearing of gloves as a requirement of the job, an adequate supply of these will be provided. Staff will be instructed on how to remove gloves carefully to reduce contamination and how to dispose of them safely.**Asymptomatic testing**All staff and visitors including therapists will be asked to take a voluntary Lateral Flow Covid test twice weekly before they can undertake any work in the college. **Symptoms of Covid-19**If anyone becomes unwell with a new continuous cough or a high temperature in the workplace they will be sent home and advised to follow the stay at home guidance and obtain a PCR test.Line managers will maintain regular contact with staff members during this time. | Receptionist to undertake regular stock checks and advise when replenishment stocks are needed. PPA Compulsory for all learner intimate care tasksVisitors and Therapists will be kept in a holding area until test results are available (normally within 30 minutes | All StaffAll StaffAll StaffAll StaffAll StaffAll StaffAll StaffReceptionistAll staff and cleaning contractorAll StaffPrincipalPrincipalLine Managers to schedule | ContinuingContinuingContinuingContinuingContinuingContinuingContinuingContinuingContinuingContinuingContinuingContinuingContinuing |

|  |  |
| --- | --- |
| Date of review | 22/07/2021 |
| Reviewed by | C Davies |